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Prefield Sheet

Customer: _____
Job: _____
Job Site: _____

CUSTOMER CONTACT: _____ ATEL REP: _____

TYPE OF ENQUIRY: New Install _____ Upgrade _____ Move _____ Maintenance _____ Other _____

INFORMATION	
Phone Room	Temperature Good _____ Bad _____ Lighting Good _____ Bad _____
Space for KSU	None _____ InSuite _____ Telco Closet _____
Voicemail Location _____	
Power / Ground	#Outlets Exist _____ Add'l _____ Ground: Coldwater _____ Outlet _____ None _____
Backboard Size	Existing No _____ Yes _____ Size _____ Required _____
Blocks	Existing No _____ Yes _____ #Type _____ Add'l #Type _____
MPOE -to- KSU Tie	Existing Reusable? Yes _____ No _____ N/A _____ Required #Pairs _____
Voice Runs - Existing	Qty _____ #Pr _____ CAT _____ Plenum Yes _____ No _____ Reusable Yes _____ No _____
Data Runs- Existing	Qty _____ #Pr _____ CAT _____ Plenum Yes _____ No _____ Reusable Yes _____ No _____
Voice Runs - Add	Qty _____ #Pr _____ CAT _____ Plenum Yes _____ No _____
Data Runs - Add	Qty _____ #Pr _____ CAT _____ Plenum Yes _____ No _____
Jacks - Plates	Ports _____ Qty _____ Each Plate Has# _____ RJ14 # _____ RJ45
	Ports _____ Qty _____ Each Plate Has# _____ RJ14 # _____ RJ45
Jacks - Surface	Ports _____ Qty _____ Each Plate Has# _____ RJ14 # _____ RJ45
	Ports _____ Qty _____ Each Plate Has# _____ RJ14 # _____ RJ45
Ceiling	Type: Drop _____ Hard _____ Lock _____ Height _____ Ft Ladder Yes _____ No _____
Walls	Dry _____ Cinderblock _____ Other _____
Special Tools	Drill _____ Hacksaw _____ Jigsaw _____ Lift _____
Floor Plan W/Cable Loc. Yes _____ No _____ Draw Floor Plan on Back Side Mark Existing & Additional	
Notes: _____	
Customer Rep: _____	Signature: _____ Date: _____

